

**Minutes of a meeting of the Corpus Christi Parish Pastoral Council held in the Keenan Rooms at 8.00pm on 13<sup>th</sup> August 2009**

Present:	Father Jim	President
	Digby Carter	Chairman
	Philip Brown	Secretary
	Jeremy Best	Outreach
	Liz Robinson	Outreach
	Christina Bycroft	Welcoming
	Lynne Hall	Welcoming
	Peter Davies	Administration
	John Osbaldeston	Pastoral Care
	Margaret Taylor	Pastoral Care
	Kerry Scrutton	Catechesis

[Please note that specific actions have been shown in ***bold italics*** followed by the initials of the PPC member required to take the action]

**1 Opening of meeting**

Digby opened the meeting with a short prayer. He said that Peter Evans had agreed to replace Phil as Secretary of the PPC and the search for replacements for Peter and Jane was continuing.

**2 Apologies**

Apologies for absence had been received from Carrie Kerr, Madeleine Black, Sue Baggott and Jane Williams.

**3 Minutes of meeting held on 11<sup>th</sup> June 2009**

The minutes of the meeting of the PPC held on 11<sup>th</sup> June 2009 were agreed

**4 Catechesis**

In the absence of Jane, Digby mentioned that the following two actions arising from the last meeting remained outstanding:

(a) Youth Forum - Jane would start to advertise and plan this with a view to an organised launch in September.

(b) Youth United – Brenda Watterson still wants to be replaced in September. Jane was going to use the YU BBQ on 11 July to seek recruits. **The ratio of adults to children could present a child protection issue and Jane was to speak to Graham Powell on this (JW) - continuing.**

**5 Liturgy Report**

Carrie had submitted a written report dealing with the following matters:

(a) Altar servers – Jeremy mentioned that he was prepared to attend masses at 6.30pm on Saturdays and 11am on Sundays in addition to his usual attendance at the 9am mass on Sundays to encourage and train more altar servers. It was acknowledged that Jeremy was doing a very good

job and his work was enthusiastically endorsed by the PPC. The action agreed at the last meeting concerning the provision of treats was re-affirmed and Jeremy also suggested the presentation of awards such as wooden crosses which could be worn by the recipient altar servers. It had been agreed at the last meeting that **Carrie would organise a note to the mothers asking that they help the children dress before mass (CK)**

- (b) Liturgy Group – the Parish questionnaire was to be issued on 5/6 September, colour coded for each mass.
- (c) Pilgrimage to Lourdes 2010 (23-30 May) – John Robbins would be speaking at the masses on 5/6 September and encouraging interest on going on the pilgrimage had already been shown.
- (d) Sacristan - Marie Tomlin was still looking for more helpers.

## 6 Outreach Report

Liz referred to the recent articles by Corpus Christi parishioners in the Wokingham Times and also to the Fair Trade stalls which continued to be run after weekend masses.

## 7 Welcoming Report

Lynne reported:

(a) Church improvements – a meeting was to be held with an architect on 14<sup>th</sup> August and any proposals would come to the PPC before going to the Parish at a public meeting on Sunday 4<sup>th</sup> October at 4pm. It was agreed that the architect would be asked to consider some form of outside planting in addition to his main brief to improve the interior of the church.

(b) New Parishioners - the social evening for new parishioners would be on 16<sup>th</sup> October. **All were invited to attend (All).**

(c) Returning Catholics - this was very sensitive and her talks with Fr Jim had not yet yielded any practical ideas.

(d) BBQ – the Social Committee were planning a big summer event next year to mark the 40<sup>th</sup> anniversary of the church hopefully in concert with the school. **Fr Jim to speak to the school (Fr Jim).**

(e) Children's welcome bags – Lynne was still looking for volunteers to help maintain and restock the children's welcome bags. Margaret confirmed that the mass time lines had now been prepared and were ready to be included in the welcome bags.

## 8 Pastoral Care

(a) Special needs - Margaret reported that she hoped to borrow some special chairs from another church in the area to see whether they would be suitable to purchase for the use by parishioners suffering from back problems.

(b) Bereavement - John said that Deirdre was concerned at the apparent lack of progress which was being made to help parishioners who experienced bereavements. John would like consideration to be given to re-introducing reference

to the anniversaries of deaths in the Parish in the newsletter and **he undertook to liaise with Sue with a view to examining the feasibility of his proposal (JO)**. John also mentioned that the recent lack of entries in the memorial book indicated that the use of that book needed to be re-considered.

(c) Child protection – Graham Powell was to attend the next meeting of the PPC to explain the implications of the new regulations

(f) Sick visiting – nothing new to report.

## 9 Administration Report

Peter reported:

(a) General maintenance continued and a new burglar alarm had been fitted to the church.

(b) The damp problem in the Keenan Rooms may have been solved

(c) Gardening remained a problem as gardening contractors were too expensive. **Members of the Committee were asked to consider possible solutions to the gardening problem (All).**

## 10 Communications Report

In Sue's absence Digby mentioned that the new Parish website was close to completion and asked **all members of the PPC to ensure that their contributions to the website had been submitted (All)**. The proposals to take photographs of all the PPC members and to hold an "away day" were on hold until replacements were in place for those members of the PPC who were leaving.

## 11 St Teresa's School

NTR

## 12 Annual Appeal for Volunteers

**Members of the PPC were asked to review the schedule of jobs vacant prepared by Digby and provide Digby with any suggested changes before the weekend of 26/27 September when Digby would be making his annual request for volunteers at all masses (All)**

Digby asked for members of the PPC to make themselves available at the back of the church with sign up sheets for volunteers after each mass over the weekend of 26/ 27 September.

## 13 Pastoral Area

NTR

## 14 40<sup>th</sup> Anniversary of Corpus Christi Church in 2010

A meeting of the Parish to discuss proposals for celebrating the 40<sup>th</sup> anniversary of the church was to be held on Sunday 4<sup>th</sup> October at 4pm in the Keenan Rooms.

**15. Parish Assembly**

The annual Parish Assembly was to be held on Wednesday 4<sup>th</sup> November at 8pm in the Keenan Rooms. Consideration was still being given as to whether or not to invite a guest speaker

**16. Any Other Business**

It was agreed that ***Digby would contact Charles Gallagher and ask him to remind Eucharistic Ministers that they should not physically "lay their hands" on those people who present themselves for a blessing rather than taking communion (DC)***

As this was to be the last meeting of the PPC to be attended by Phil following his decision to step down as Secretary of the PPC, Digby thanked him for his contribution to the PPC since it was formed in June 2006.

**17. Date of Next Meeting**

The next meeting will be held on 7<sup>th</sup> October 2009 at 321 Barkham Road. The meeting was originally scheduled to be held at 10.30am but ***Digby agreed to consider holding the meeting in the evening instead particularly if that would facilitate the attendance of Sue (DC).***