

Minutes of a meeting of the Corpus Christi Parish Pastoral Council Held at 11 Murdoch Road

Wednesday 12 March 2008 at 10.00 am

Present:

Digby Carter	Chairman
Julia Braithwaite	Communications
Lynne Hall	Welcoming
Jane Williams	Catechesis
John Osbaldesden	Pastoral Care

[Please note that specific actions have been shown in ***bold italics*** followed by the initials of the PPC member required to take the action]

1 Opening of meeting

Digby opened the meeting, thanked Julia for her hospitality, and welcomed those present.

2 Apologies

Apologies for absence had been received from Philip Brown, Jim Steven, Fr. Jim, George Ennis and Anne Beasley.

3 Minutes of meeting held on 16th January 2008

The minutes of the meeting of the PPC held on 16th January were agreed.

4. Catechesis

Digby indicated that the split in the Catechesis Department was still awaiting his finding a suitable appointee.

Jane presented a report on the actions she had been taking since the last meeting:

(a) Eucharistic Ministers – Charles Gallagher has organised training for current EMs, and is planning a course run by the Diocese for new ones.

(b) Readers – John Blackwell is running training for existing readers, a few at a time. He is actively looking for new and younger readers. Digby had thanked John for the huge effort he has made to develop this programme and make it so successful.

(c) Youth – A youth mass was held on 8th March and was very successful. It was noted that help with music had been offered by David Lumsden who will play the keyboard for the next Mass.

5 Outreach Report

Anne was not at the meeting but had sent a report updating members on progress. This included:

- a. CAFOD appeal has raised £1604 so far.

- b. CCAF appeal a bit slow, perhaps because of the Kenya situation.
- c. They will do another Outreach article for the next Magazine.

It was noted that the Cafod Soup lunch held in February had been very successful although the agreed note advertising the lunch had not been printed in the parish Magazine.

6 Welcoming Report

Lynne presented a report on the actions taken since the last meeting.

- (a) Church Porch – It was agreed that ideas for improving the church porch would be considered.
- (b) Quiz Night – The quiz held on 1 March was very successful. Thanks were passed to organisers.
- (c) Parish BBQ – The BBQ will be held again this year on 6th July.

7 Pastoral Care

John reported on:

- a. Wheelchair seating arrangements still under consideration
- b. Bereavement plans were being formed
- c. Sick visiting/help plans being looked at in the light of help being given to Sr Veronica.
- d. New date for Masses for Deceased Members of the Parish is w/e 31 May/1 Jun.

8 Administration Report

Members noted the written report from George. He is working with the choir to address problems in the choir loft, concerning heating, audio and seating. The fault with the heating in The Keenan Rooms will take time to locate as it is not clear where the leak in the system is at present. George will keep the PPC informed.

9 Communications Report

Julia presented a report on the actions she had been taking in respect of Communications since the last meeting.

- (a) The Calendar is not always updated with information on upcoming activities and therefore clashes could still happen. Julia and Digby are trying to identify a member of the Parish who will take responsibility for updating the calendar and printing a hard copy for display on notice boards.
- (b) Notice Boards still need more attention and a volunteer will be found to ensure boards are up to date and attractive.

10 St Teresa's School

Digby and Jane will be meeting with Clive Field, Chair of Governors on 1 April and will report back to next meeting.

11 Parish Pilgrimage

Digby reported that so far 20 people have paid their deposit for the trip but the organising committee hope a few more people will come forward in the near future.

12. Weekend Notices

Digby circulated a proposal for PPC Members to announce Parish notices after every weekend Mass. It was agreed that this was a good idea in principle; however there were not enough names to guarantee regular cover for all masses. Digby said he would postpone the idea until Deputies had been formally appointed and involve them as well (see 13 below).

13. Deputies

Digby asked each PPC member to appoint a Deputy who CAN deputise, both in and out of PPC meetings (not someone whose role/life makes this impractical). Each Deputy is asked to attend at least one meeting this year, perhaps initially with the main member.

It was agreed that the PPC meeting is simply a forum for reporting back on the outcome of the proposals and decisions taken at sub-committee meetings, where real action was to take place.

14. Pastoral Area

Digby reported back on the Pastoral Area meeting held on 8 February. Discussions took place on how to prepare for a reduction in the number of Clergy across the three existing Parishes in the Pastoral Area. Over the coming year plans will be published to ensure all Parishioners have an opportunity to attend weekend Mass at their current Church.

15. AOB

Digby updated the PPC on discussions about potential changes to the façade at the front of the church. It was agreed that there is currently no obvious signage that the building is a church. Members noted that the discussions are in the early stage and there are no firm plans to make any changes.

16. Date of Next Meeting

The next meeting will be held on 14 May at 8.00pm in the Keenan Rooms.

It was agreed that, in principle, meetings would alternate between 10am and 8pm, to try to accommodate everyone.