

Minutes of the meeting of the Corpus Christi Parish Pastoral Council held in the Keenan Rooms at 8.00 pm on Wednesday 20th July 2010.

Present	Digby Carter	Chairman
	Claire Robinson	Deputy Chairman
	Margaret Taylor	Pastoral Care
	Jeremy Best	Outreach
	Christina Bycroft	Welcoming
	Richard Roberts	Safeguarding
	Peter Evans	Secretary

(Please note that specific actions have been shown in ***Bold Italics*** followed by the initials of the PPC member required to take the action)

1. Apologies

Apologies were received from FR. Jim Joyce, Carrie Kerr, Madeleine Black and Sue Baggott.

2. Minutes of the meeting held on the 12 May

Digby had noted the actions highlighted and these are to be covered within the meeting. The minutes were accepted.

3. Revision to Safeguarding

Richard outlined the current position since the change of government.

- The proposed ISA scheme may come under review
- CRB remains the main “security” vehicle with minor changes to the forms.
- From November 1st the legislation will change and it will become a criminal offence for non-CRB cleared people to work with children and vulnerable adults.
- Those without CRB Disclosure to stand down from 1st November and can not act as “helpers” or “visitors”.
- CRB checks being processed do not meet the above criteria.
- The Bishop has declared all Eucharistic Ministers have to be CRB approved.
- Future CRB clearance will be split, either Children or Vulnerable Adults or both to reduce the numbers beyond their remit.
- Any outside activity away from the Church requires written permission from the Priest.
- No meeting involving Children / Vulnerable Adults to take place in domestic dwellings.
- Volunteer leaders to pass contact details to Richard ASAP to initiate clearance. A meeting can be arranged where identities can be verified and forms completed.

(Action Richard to add details to web site with brief note in Newsletter)

4. Catechesis

No report was received. Digby to follow up to check the progress of the outstanding action regarding Youth United who are searching for a new leader,

(Action L Rhodes to help Brenda to find a solution)

And Digby asked Liz if she had met up with Kerry Scrutton yet. Liz said she would ascertain whether Kerry could / wanted to assist as Deputy in the Catechesis Department.

Liz Rhodes)

5. Liturgy

Neither Carrie nor Madeleine could attend but reported that Jeremy Best is continuing with his good work with the Altar Servers. A practice day had been arranged for 18th September to attract people who had made their first Holy Communion.

The pilgrimage to Salisbury on 28th July had drawn a good response and some 30 parishioners had signed up to go along.

The "Life in the Spirit" group continue to do well.

6. Outreach

Jeremy gave a brief update of the CCAF position with funds currently at £24,599.85. At the start of the year this was £3,906.15. The figure includes one donation of £1,300 to sponsor a fifth Corpus Christi Scholar from Jan 2011. This will allow a full 4 years secondary education as a boarder.

This means that the 2010 appeal has raised £19,393.50 plus gift aid to come. £3,500 is being given to OLN to cover the cost of African Writers books and £7,000 will be donated to Suubi to cover the ongoing 2011 education costs.

Digby stated that Fr. Jim thought it would be a good idea not to overlook the local needy and Claire thought it may be possible to include the local school children in any charity appeal.

7. Welcoming

Christina had not heard from Lynn Hall since her resignation, but Digby confirmed that no replacement had yet been found.

8. Pastoral Care

Margaret said that Deirdre McCormack had responded to a Diocese Group survey regarding Bereavement and they were waiting the results to come back.

Margaret is planning a Liturgy Service for parishioners with special needs in the Keenan Rooms rather than the church. She thought that the term "Accessibility Group" would be a better phrase to use.

Fiona is preparing a new rota for Eucharistic Ministers to begin in September after the holiday period. She will need to check with Robert regarding the CRB disclosures of Ministers.

(Action Margaret / Richard/ Fiona)

Margaret has also asked her to look at "Sick Visiting"

9. Communications

Sue sent a report giving Gianna's thoughts regarding the Web Site. Gianna thought that the "Blog" should not be used to add items onto the site, but to comment on things on the site. Gianna said that she was thinking of updating the homepage over the holidays so that it can include more items.

(Action Sue/ Gianna)

Music has been added to the web site via You Tube following the request from "The Life in the Spirit" group.

With the parish Pantomime getting underway Gianna thought it would be nice to get hold of some graphics to include on the site.

(Action Sue/ Gianna)

With the 40th Anniversary approaching Gianna appealed for historical material relating to the church.

(Action Sue/ Gianna)

Sue concluded her report saying that she thought that we were getting there with the web site, but still had some way to go before people used it as the first point of reference.

10. Administration

No report was forthcoming so the actions were those carried over from the previous meeting with the preparation of a comprehensive "Operations Manual" for the church.

(Action Rita)

11. Update on discussions with Deputy on transfer.

Digby had drawn up a timetable outlining the transfer to Claire. Digby proposed that the next meeting would be his last as Chairman with the transfer to Claire taking place in early October, and Claire being “in post” by 15th October when Bishop Crispin was due to visit as part of the 40th Anniversary celebrations.

12. St Teresa’s School

The weekly news letter is now being circulated to all PPC members to keep them up to date with what is taking place.

13. Pastoral Area

Fr. Jim reported that Ascot would be joining our pastoral area with new boundaries being drawn up by the Bishop. Fr. Jim has handed over the leadership to Fr. Chris Rutledge of Bracknell. He is currently overseeing the closure of St. Margaret Clitheroe church due to persistent vandalism and theft.

14. Any other business

Digby stated that the weekend of 25/26th September would be the annual appeal for volunteers and asked members to be available after the 3 masses to hand out forms. **(Action All)**

Digby said that the Church Improvement Committee under Anne Beesley had come up with several suggestions. These were to be discussed at the Parish Assembly the date of which has yet to be agreed.

The repair of the church roof is due to begin in August at a cost of some £150,000. An appeal will be made to raise the shortfall of £75,000.

Jeremy thought that the communication within the PPC groups needed improving and he planned to discuss this with Liz.

Claire made several appointments to meet with PPC members to update her on the current position within each department.

Peter circulated the current parish structure which was amended. Richard thought it a good idea to include the generic email of each of the members and this was agreed. **(Action Peter)**

15. Date of next meeting.

Wednesday 22nd September at 8.00 pm in the Keenan Rooms.

Please note that this is a change from the original proposal.

PGTE

21.07.10